

# GDPR Privacy Notice



(Why we collect your personal data and what is done with it)

When you supply your personal data to Beaut-ology, they are stored and processed for the below reasons:

- We need to collect some personal information about you and your health in order to make sure there are no contraindications to your treatment, and legal requirements. You can of course, refuse to provide the information, however unfortunately we would have to refuse your treatment as this form is a legal requirement for our insurance.
- Provided we have your consent we may occasionally send you emails with our latest News and offers.
- We have a legal obligation to retain your records for seven years after your most recent appointment. After this time your records will be destroyed in a method compliant with GDPR.
- Records retained on paper, which is locked in a cabinet within the salon, is only accessible by staff of Beaut-ology.
- Records recorded on the salon's software, which is password protected and only accessible by staff of Beaut-ology.
- Your phone number and email may be used electronically, with your permission. This is for appointment reminders or occasional offers.
- If you wish to contact us via social media, this is password protected but for historic issues with privacy associated with social media sites, you may wish to think about what you send us.
- This website may, from time to time, provide links to other websites. Beaut-ology has no control over such websites and is no way responsible for the content thereof. This policy does not extend to your use of such websites. Users are advised to read the privacy policy or statement of other websites prior to using them.
- We will never share your data with anyone who does not need access without your consent. Only the owner of Beaut-ology will have access to your data.

- You have the right to see what personal data of yours we hold and you can also ask the Owner of Beaut-ology to correct any factual errors. Provided the legal minimum period has elapsed, you may also ask the business to erase your records.
- We would like you to be absolutely confident that we treat your personal data responsibly and that we do everything we can to make sure that only people who can access that data have a genuine need to. Of course if you feel we have mishandled your data in some way, you have the right to make a formal complaint.
- Photography may be used, with your consent on social media. All devices used for photography are password protected and all social media sites are password protected.